Call for Applications: EIT Alumni Board: Community Representative (f/m/d) – Freelance / part-time / remote

**Hiring Company:** EIT Health e.V.  
**Position:** EIT Alumni Board Community Representative  
**Reporting to:** EIT Health e.V. Head of Innovators Community, with a dotted reporting line to EIT Alumni Board Chair.  
**Location:** Remote across Europe  
**Work:** Freelance, part-time

EIT Health e.V. in its role as EIT Alumni lead within the EIT Community Education portfolio is seeking an EIT Alumni Community Representative to join the EIT Alumni Board.

Do you want to become a key player in shaping the future of the growing EIT Alumni community? Are you looking to enhance your leadership skills, expand your network, and make a real impact? Then this opportunity is for you!

As EIT Alumni Community Representative, you’ll have the chance to influence strategic decisions, represent the EIT Alumni community in important meetings and events across Europe, and contribute to the growth and success of the EIT Alumni network. Plus, you’ll enjoy a range of benefits.

**About EIT Community Education**

EIT Community Education brings together all 8 Knowledge and Innovation Communities (KICs) to work jointly on a primary strategic focus – education. When such efforts are united under the EIT Community, a “Learner Lifecycle” is formed, opening unprecedented opportunities for students, scholars, and professionals working and studying in Europe. Four unique education initiatives (Girls Go Circular, EIT Deep Tech Talent, EIT Campus, EIT Alumni) contribute to the Learner Lifecycle by providing opportunities in skilling, upskilling, and reskilling. As a result, participating EIT Community partners and learners are equipped to innovate solutions to global challenges tackled by European policies, most notably the Green Deal, the New European Innovation Agenda, and efforts to eliminate the gender skills gap. Interaction with any step of our Learner Lifecycle also addresses several global challenges described in the SDGs.

**About the EIT Alumni Board**

The EIT Alumni is part of the EIT Community and a network of networks, meaning that its primary members are the growing Alumni Communities of the EIT’s KICs. The EIT Alumni Community is a community of entrepreneurs, innovators and change agents with a multidisciplinary background who have the potential to drive entrepreneurship and innovation in Europe.

The EIT Alumni Board plays a crucial role in guiding the EIT Alumni community’s direction. The main task of the Board is to contribute to the development of a multiannual business plan submitted as a part of the EIT Education Community. Activities proposed in the business plan should be in line with the overall objective of the EIT Alumni and support EIT activities. The role of the Board is also to encourage an active exchange between members, to plan added-value activities with and for its members; to represent the EIT Alumni Community vis-à-vis the EIT, the KICs and relevant external stakeholders and to adopt strategic decisions in line with the mission of the EIT and the development of the EIT Alumni Community. In its work, the Board ensures complementarity and alignment with EIT KICs Alumni Associations and EIT’s strategies and activities.
The Board includes an EIT Alumni Chair, two representatives from the EIT Alumni Community, the leader of the EIT Community Education initiative on EIT Alumni and two EIT Community Education representatives. The Board may invite observers to take part in the meetings. All Board members are elected/appointed for the full board term (June 2024 – December 2025) and may be re-elected & re-appointed once.

Your key responsibilities

As EIT Alumni Community Representative, you have a key role in ensuring the activities of the EIT Alumni Community remain relevant for its members. You contribute to the strategic vision on behalf of the members and ensure the value proposition is accurate. You ensure adequate communication with the KIC Alumni Communities and an efficient line of communication, acting independently from specific interests of individual EIT Alumni Communities. Your key responsibilities are:

- Maintain close communication with KIC Alumni Communities and KIC Alumni Managers/Coordinators.
- Ensure representation of the EIT Alumni Community members in the EIT Alumni Board.
- Provide strategic guidance to the design of the EIT Alumni CONNECT & Local EIT Alumni Events.
- Ensure that all deliverables prepared by the EIT Community Education EIT Alumni team are of high quality and are in line with community priorities.
- Represent the EIT Alumni inside the EIT Community and towards external stakeholders.
- Encourage and support active collaborations between the EIT Alumni and the individual EIT KICs Alumni communities.
- Support the EIT Community Education EIT Alumni team in steering of their activities.

Together with the other Board members:

- Compile a Value Proposition Strategy with tailored offerings for stakeholders and recommendations for potential revenue-generating activities.
- Develop an EIT Alumni Membership and Inclusion Policy.
- Contribute the EIT Community Education EIT Alumni team with strategic advice in revising the Business Plan for 2025 onwards, proposing potential new Key Performance Indicators (KPIs) and deliverables tailored to all EIT Alumni members and stakeholders.
- Develop Rules of procedure of the EIT Alumni Board.

Your skills, knowledge & qualification

- Master’s degree in a relevant field (e.g., communications, business, or social sciences, education).
- Member of an Alumni Community of any EIT KIC.
- You are a self-driven and proactive individual who is adept at building relationships and capable of strategic thinking and detailed execution. You have a strong entrepreneurial spirit and a knack for identifying and leveraging business opportunities within innovative settings.
- You bring a track record of success in community engagement, event coordination, or project management. Your organizational prowess is outstanding, complemented by proficiency in Microsoft Office and digital work tools. Preferably, you have experience in strategic business planning and implementation within commercial contexts.
- You have exceptional communication skills in English (C2), along with the ability to collaborate effectively in diverse teams and manage competing priorities in a dynamic setting. Occasional travel across Europe for meetings, events, and stakeholder engagement is expected.
What we offer

- Professional Development: Serving on the EIT Alumni Board provides valuable experience in leadership, governance, and strategic decision-making, enhancing your professional skill set.
- Networking Opportunities: You will have the chance to connect with influential individuals from various industries, expanding your professional network.
- Visibility and Recognition: Being part of the Alumni Board brings recognition within EIT, your KIC, the EIT Alumni Community and beyond, enhancing your professional reputation.
- Impact and Influence: You will have the opportunity to shape the future direction of the EIT Alumni Community, making a tangible impact on its growth and success.
- Travel Opportunities: The chance to travel around Europe to attend meetings and represent the EIT Alumni Community at high-level events not only offers exciting experiences but also broadens your perspective.
- Access to Resources: As a Board member, you may have access to exclusive resources and information, which can be beneficial for both your personal and professional development.
- Personal Growth: Serving on the Board challenges you to step outside your comfort zone, fostering personal growth and development.
- Exclusive Events and Activities: As a Board member, you often have access to exclusive events and activities, further enriching your experience as part of the EIT Alumni Community.

Employment type:
- Freelance
- Approximately four hours per week, with flexible working hours
- Compensation: 40 EUR per hour
- All travel and accommodation costs will be covered in alignment with the EIT Health e.V. travel policy

Application Process

If you’re interested, email your (preferably in Europass format) and a compelling cover letter highlighting your qualifications, experience and interest in the role to community@eithealth.eu. Please indicate “EIT Alumni Board – Community Representative” in the subject line of your application. Additionally, feel free to include a short video introducing yourself and expressing your interest in the position. By applying, you give your consent to your application being shared with the hiring committee composed of volunteers and staff representatives of the various KICs.

Deadline for Application: Monday, 10 June 2024, 6 pm CET

EIT Health e.V. is committed to fostering diversity and inclusion in the workplace and encourages applications from individuals of all backgrounds. We celebrate differences and are dedicated to creating a supportive and inclusive environment where everyone can thrive.