

Standards for Contracts with Editors-in-Chief

1. The Editor-in-Chief shall exercise control of the editorial development and shall be responsible for the editorial content of the Journal.
2. The Editor-in-Chief shall apply consistently high editorial standards as defined in the Publisher's Code of Conduct for Editors of Academic Journals as shown in the Appendix "**Publisher's Code of Conduct**".
3. The Editor-in-Chief shall adhere to (i) all applicable anti-bribery and corruption laws and regulations; (ii) all applicable data protection and electronic privacy and marketing laws and regulations; and (iii) any general Publisher codes and policies applicable to and listed, or referenced, on the Journal's website.
4. The Editor-in-Chief shall ensure that all content accepted for publication in the Journal is checked with a view to ensuring that there is no material infringement or any breaches of the above-mentioned laws, regulations, codes and policies. The Editor-in-Chief shall promptly inform the Publisher of any resulting issues and generally be available to discuss such issues and any related matter prior and after publication of the article. The Editor-in-Chief shall make best efforts to support the Publisher to remedy any such breaches, including but not limited to full or partial retractions. The Editor-in-Chief shall undertake the respective communication with authors unless the Publisher decides otherwise.
5. The Editor-in-Chief shall use all reasonable efforts to ensure that the Journal publishes not fewer than the number of articles a year as agreed between the Organisation and the Publisher, subject always to the Journal's editorial standards being safeguarded.
6. Where the Editor-in-Chief is the author of any contribution, they shall adhere to the Publisher's and the Journal's guidelines to authors and their publishing workflow and shall sign the Publisher's standard publishing agreement as an author.
7. If and as far as the Publisher provides systems and workflows to ensure effective production of the Journal, the Editor-in-Chief is required to work with the Publisher's systems and workflow. This includes but is not limited to the Publisher's online peer review system.
8. If and as far as the Publisher provides workflows, tools, and standard author publishing agreements for authors to ensure effective peer review of articles and production of the Journal, the Editor-in-Chief shall cooperate and support the Publisher in this regard if an author refuses to use them.
9. The Editor-in-Chief shall ensure that all manuscripts submitted to the Journal are handled in a professional and timely manner.
10. The Editor-in-Chief shall work in collaboration with any additional co-editor-in-chief.
11. If the Editor-in-Chief detects breaches or suspected breaches of the Code of Conduct by an Editorial Board Member of the Journal or another person or party in connection with the Journal, the Editor-in-Chief shall immediately report it to the Organisation and the Publisher.
12. As a service to authors, peer reviewers and editors, the Publisher provides support for the transfer of scientifically valid manuscripts that are rejected from one journal, for instance on grounds of journal scope, to

other journals in the portfolio offering a better fit for the manuscript ("**Transfer Service**"). The Editor-in-Chief agrees to participate, where appropriate, in this Transfer Service through (i) offering the transfer option to authors whose manuscripts have been rejected from the Journal and (ii) to consider manuscripts received by the Journal through the Transfer Service, and (iii) to discuss with the Publisher if other journals in the Publisher's portfolio are suitable for the Journal as source for and/or recipient of manuscripts via the Transfer Service.

13. The Editor-in-Chief agrees that during the Term they will not serve as Editor-in-Chief or in a similar capacity for a journal of similar aims or content with any other publisher, except where the Editor-in-Chief has informed the Organisation and the Organisation has given written consent. Subject to the foregoing, the Editor-in-Chief may serve on the editorial boards of other journals.

14. It is a requirement that the contract with the Editor-in-Chief can be terminated in the following circumstances: (i) the Editor-in-Chief commits any material, wilful, or persistent breach or breaches of this Publishing Agreement and (where capable of remedy) fails to make good such breach within 30 days of receipt of notice; (ii) the Editor-in-Chief is in material breach of the Publisher's Code of Conduct, or is otherwise in material breach of accepted ethical standards in research and scholarship; and/or (iii) if any act, allegation or conduct of or about the Editor-in-Chief prejudices the production or successful exploitation of the Journal or brings the name and/or reputation of the Organisation or the Publisher or the Journal into disrepute or is likely to do so.