

Q&A Document on Learning Exchange Grants

1.Round in 2018

1. What if the learning event I have applied for has been cancelled or postponed?

Answer:

If the Learning Event has been cancelled, we can't offer you the grant anymore. If it has been postponed, it depends if it is still in time frame. If it is not in the time frame anymore, then you will have to apply again for the new period.

2. What if I already booked my plain tickets but something changes in my schedule?

Answer: It is our goal that you actually participate in the Learning Exchange, so please get in contact with us and find the best economical and less environmental damaging way to still make your exchange happen.

3. If my originally planned partnership will foresee unseen changes, is it possible to use the grant for visiting another member of the network?

Answer: Yes, it is possible under the circumstances that you will let us know where the other exchange is going to happen and under what circumstances with our final approval.

4. Is there a problem if the time frame for my learning partnership changes?

Answer: No, as long as it is in the time frame in which the Learning Exchange Grants should happen, you can also postpone the date.

5. What if the calculated costs, especially the flight expenses are getting higher?

Answer: Since you have been accepted for a Grant, the goal is to make the exchange happen. Please contact us, if the costs are extremely higher, so we can give you our confirmation.

6. Is it possible to use carsharing like „Blablacar“?

Answer: Yes, it is as long as you can get a receipt!

7. Does both parties of the learning exchange have to do a report?

Answer: No, it is enough if the one who has been accepted for the Learning Exchange Grant will do the report.

8. Is it possible that iac Berlin books the plane ticket for me?

Answer: In extraordinary circumstances we can book the plane ticket for you. We will direct you to a travel agency with whom you can get in contact to book the flight for you.

9. I have a meeting with another organization or another alumni in a different country directly after/before my learning exchange. Is it possible to book plane tickets via another city or make a stopover somewhere else before my actual learning exchange experience?

Yes, it is possible as long as you get in contact with us beforehand to speak about the details and how much more it would cost. Depending on the costs, we can find a solution.

10. How does the reimbursement of the travel costs work?

After you have been accepted for a Learning Exchange Grant and completed your exchange, you need to write a report about your experiences which you publish in the boschalumni.net group. After that, we need your travel reimbursement form in copy and the originals of your expenses as well as the form so we will transfer you the money.